

## VISTA OAKS MUNICIPAL UTILITY DISTRICT

### AGENDA

**September 13, 2021**

TO: THE BOARD OF DIRECTORS OF VISTA OAKS MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Vista Oaks Municipal Utility District will hold a regular meeting on **Monday, September 13, 2021, at 12:00 noon at the offices of Gray Engineering, Inc., 8834 N. Capital of Texas Highway, Suite 140, Austin, Texas.** The following matters will be considered and may be acted upon at the meeting:

#### PUBLIC COMMENT

1. Citizens' communications and Board member announcements;

#### BUDGET/TAX ITEMS

2. 2021-2022 budget and 2021 tax rate, including:
  - (a) Tax rate analysis, including recommendation from District's financial advisor regarding 2021 tax rate;
  - (b) Public hearing on District's 2021 tax rate, including public feedback received through appraisal district/county tax office websites;
  - (c) Budget for fiscal year 2021-2022, including approving Resolution Adopting Budget;
  - (d) Record vote on District's 2021 tax rate and adopt Order Levying Taxes;

#### CONSENT ITEMS

*(These items may be approved collectively or individually. Any of these items may be pulled for discussion at the request of any member of the board.)*

3. Minutes of August 9, 2021 meeting;
4. Amended and Restated Information Form *(if necessary for tax rate change)*;
5. Audit services, including proposal from McCall Gibson Swedlund Barfoot PLLC for audit services for fiscal year ending September 30, 2021 and statement on auditing standard no. 99 (fraud questionnaire);
6. Renewal of Operations Services Agreement with Crossroads Utility Services LLC *(expires September 30, 2021)*;

#### DISCUSSION/ACTION ITEMS

7. Landscape maintenance services, including:

- (a) Landscape Maintenance Agreement with Yellowstone Landscape, including recommendation regarding termination of agreement and authorization to provide notice of termination;
  - (b) Consideration of proposal(s) for landscape maintenance services from Perfect Cutes of Austin, LLC and Priority Landscapes LLC, including approval of new Landscape Maintenance Agreement;
- 8. Senate Bill 3: disaster preparedness, prevention, and response to weather emergencies and power outages, including authorizing the District's operator and engineer to undertake, identify, and complete all notice requirements for critical load facilities, emergency contact information, and any other matters in connection with compliance with the November 1, 2021 deadlines of Senate Bill 3 and any proposals related thereto;
- 9. Wholesale water and wastewater service, including:
  - (a) Update on City of Round Rock wholesale rate increases and rate appeal;
  - (b) Meeting with City of Round Rock regarding water and wastewater rate model;
- 10. Security report and related matters;
- 11. Report from District's engineer;
- 12. Report from District's bookkeeper, including:
  - (a) Approval of fund transfers and payment of bills and invoices;
- 13. Report from District's general manager and utility operator regarding:
  - (a) Utility operations and projects, including:
    - (i) Water accountability;
    - (ii) District facilities, including recommendations regarding any necessary repairs and maintenance;
  - (b) Billing and collections, including past due accounts, write offs, adjustments and customer service;
  - (c) Solid waste and recycling services and related matters;
- 14. Website development and maintenance, including status of website redesign;
- 15. Report from District's attorney, including:
  - (a) Consultant and director directives;
  - (b) Procedures and protocols for return to in-person meetings;
- 16. Future agenda items and meeting schedule.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government

Code, to convene in closed or executive session for certain purposes including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073) discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); or discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



*John W. Barton*  
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Attorney for the District

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The District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.